

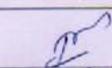
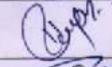
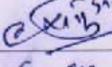
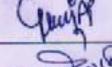
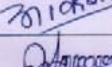
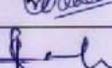
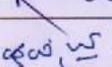
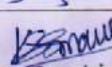
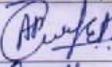
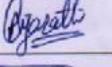
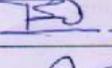
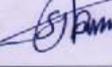
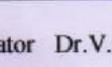
**Bhagini Mandal Chopda's
College of Social Work, Chopda, Dist-Jalgaon
Internal Quality Assurance Cell (IQAC)**

**Minutes of the Meeting
(2019-20)**

- Date of the meeting 04-05-2019
- Venue of the meeting – Principal Cabin
- Time of the meeting – 11.00 am to 1.00 pm

Agenda of the Meeting

- To Read the minutes of the last meeting and give permanent approval
- To Approval of Academic year 2019-20 prepared by the academic calendar committee.
- To make annual planning for the Academic year 2019-20
- To Plan the assignments and the workload to be given to the teachers in the first and the second session of the academic year 2019-20
- By establishing the admission process committee for the academic year 2019-20 for BSW and MSW admission and decide admission policy.
- To Take review of the work of various committee and related documents in the year 2018-19
- Permission to submit AQAR of academic year 2019-20 after reading the proof.
- To examine the proposal submitted by the professor for the benefit of CAS and to approved it for submission to the university for further processing.
- Approval of proposal submitted by professor for refresher and orientation course, short term course
- Regarding submission of proposal ISO to OTABU in the prescribed format
- Regarding the registration of the name college in the process of NIRF registration
- To conduct innovative practices by IQAC during the academic year 2019-20

Sr. No.	Name	Designation	Signature
1.	Dr. Ishwar M. Saundankar- Principal	Chairperson	
2.	Dr. Vinod A. Raipure – Asst. Professor	Teacher Representative	
3.	Dr. Vishnu R. Gunjal – Asst. Professor	Teacher Representative	
4.	Mr. Ashish S. Gujarathi – Asst. Professor	Teacher Representative	
5.	Mr. Anant V. Deshmukh – Asst. Professor	Co-ordinator	
6.	Mr. Narsing D. Valvi – Asst. Professor	Teacher Representative	
7.	Dr. Rahul Y. Nikam – Asst. Professor	Teacher Representative	
8.	Dr. Maroti N. Gaikwad – Asst. Professor	Teacher Representative	
9.	Miss. Kalpana S. Sonawane – Librarian	Library Representative	
10.	Mrs. Ashwini P. Gujarathi – Co-secretary	Member from Management	
11.	Mr. Ashish A. Gujarathi – Industrialist	Nominee from Industrialist	
12.	Mr. Bharat R. Jadhav – Social Worker	Nominee form Local Society	
13.	Mr. Somnath J. Bari – Office Superintendent	Senior Administrative Officer	

In the meeting of IQAC, IQAC Co-ordinator Dr.V.A.Raipure welcomed all members of the committee. IQAC members after exchange of ideas and thoughts made the following resolutions.

Resolution of the IQAC Meeting

Meeting of IQAC was held under the chairmanship of Dr. I. M. Saundankar, Principal, BMC's College of Social Work, Chopda on 4th May 2019 at 9.00 am. Following resolutions were passed during the meeting.

Subject no. 1 Read the minutes of the last meeting and give permanent approval.

Resolution no. 1 The minutes of all the issues of the meeting held on 20-11-2018 were read out before the meeting and unanimously all the resolutions were approved by this meeting.

Proposed by : Prof. Ashish S. Gujarathi

Seconded by : Dr. Maruti N. Gaikwad

Resolution passed unanimously

Subject no. 2 Approval of Academic Calendar 2019-2020 prepared by the Academic Calendar Committee.

Resolution no. 2 In the meeting of IQAC discuss on Academic Calendar prepared by the concerning committee and suggests some changes. After completion of suggested changes the said academic calendar was approved to implement from the academic year 2019-2020.

Proposed by : Dr. Vinod A. Raipure

Seconded by : Dr. Vishnu R. Gunjal

Resolution passed unanimously

Subject no. 3 To make annual planning for the academic year 2019-2020.

Resolution no. 3 In this meeting, the committee members discussed various innovative and college development related activities and suggested some activities and programs for the academic year 2019-2020 including workshops for students, National Level Seminars, Central Admission Process, Creation of Green Forest, World Yoga Day, World Population Day, Motivation Award, etc. Meeting also discuss on various activities to be taken in the college for academic year 2019-2020. After some suggestions annual planning for academic year was passed.

Proposed by : Dr. Rahul Y. Nikam

Seconded by : Mrs. Ashwini P. Gujarati

Resolution passed unanimously

Subject no. 4 To plan the assignments and the workload to be given to the teachers in the first & second session of the academic year 2019-2020.

Resolution no. 4 In this meeting, the members of the committee discussed on workload of Theory, Fieldwork and Research to be given to the teachers as per UGC's norms at UG & PG level and sanctioned the resolution unanimously.

Fieldwork and Class in Charge - FYBSW

Dr. Rahul Y. Nikam and Dr. Mohini U. Upasani

Fieldwork and Class in Charge - SYBSW

Prof. Shailesh B. Patil and Dr. Sambodhi M. Deshpande

Fieldwork and Class in Charge - TYBSW

Prof. Anant V. Deshmukh and Dr. Maruti N. Gaikwad

Fieldwork and Class in Charge – MSW-I

Dr. Vinod A. Raipure, Prof. Ashish S. Gujarathi and Prof., Dnyaneshwar G. Bhagwat

Fieldwork and Class in Charge – MSW-II

Dr. Vishnu R. Gunjal, Prof. Narsing D. Valvi, Dr. Uttam J. Sonakamble

Name of Teacher	Class	Subject
Dr. Anant. V. Deshmukh	MSW-I	Working With Individual & Family
	MSW-II	Community Organization & Social Action
Dr. Vishnu R. Gunjal	MSW-I	Sociology & Indian Social Problems
	MSW-II	Social Legislation
Prof. Ashish S. Gujarathi	FYBSW	Environment
	SYBSW	Working With Community
Dr. Vinod A. Raipure	MSW-I	Professional Development of Social Work
	MSW-II	Community Development & Governance
Prof. Dnyaneshwar G. Bhagwat	TYBSW	Participatory Approaches In Social Work
	MSW-II	Rural and Urban Economy
		Management of Voluntary Organization
Prof. Narsing D. Valvi	FYBSW	Sociology
	MSW-II	Development of weaker section
Prof. Shailesh B. Patil	FYBSW	Ideology and Introduction to Social Work
	TYBSW	Legal Education
Dr. Sambodhi M. Deshpande	SYBSW	Introduction to Indian Constitution
	MSW-I	Psychology for Social Worker
	MSW-II	Disaster Management
Family and Child Welfare		
Dr. Uttam J. Sonkambale	TYBSW	Social Welfare Administration
	MSW-II	Youth and Development
Dr. Rahul Y. Nikam	FYBSW	Working With Individual and Family
	MSW-I	History Philosophy and Field of Social Work

Dr. Maroti N. Gaikwad	SYBSW	Introduction to Social Legislation
	MSW-I	Working With Group
	MSW-II	Correctional Social Work
Dr. Mohini U. Upasani	FYBSW	Field of Social Work
	SYBSW	Introduction to Indian Economy and Co-operation
	TYBSW	Counseling in Social Work
Prof. Prashant Chavan	FYBSW	English
	SYBSW	English
	TYBSW	English

Proposed by : Prof. Narsingh D. Valvi

Seconded by : Dr. Vishnu R. Gunjal

Resolution passed unanimously

Subject no. 5 By establishing the Admission Process Committee for the academic year 2019-2020, for B.S.W. and M.S.W. admission and decide admission policy.

Resolution no. 5 The meeting discussed in details on planning for admission process and policies for FYBSW as well as MSW-I year admission for the academic year 2019-2020. In meeting members discussed about Criteria and rules of admission prescribed by government to regulate in the admission process. To conduct admission process IQAC established two sub committees. For FYBSW admission Prof. Ashish S. Gujarathi, Prof. Shailesh B. Patil, Mr. Somnath J. Bari were deputed as a in charge. For MSW-I admission under the chairmanship of Dr. I. M. Saundankar constituted sub committees in which Dr. Anant V. Deshmukh, Dr. Maroti N. Gaikwad, Dr. Sambodhi M. Deshpande, Prof. Narsing D. Valvi were deputed as a member of committee.

Proposed by : Mr. Ashish A. Gujarathi

Seconded by : Mr. Bharat R. Jadhav

Resolution passed unanimously

Subject no. 6 To take review of the work of various committee and related documents in the year 2018-2019.

Resolution no.6 The meeting reviewed the various initiatives implemented by IQAC Co-ordinator and all the members in the academic year 2018-2019 by verifying the reports submitted by the various committees appointed for the same and verifying the relevant documents and pass the resolution.

Proposed by : Dr. Vinod A. Raipure

Seconded by : Dr. Anant V. Deshmukh

Resolution passed unanimously

Subject no. 7 Permission to submit AQAR of academic year 2019-2020 after reading the proof.

Resolution no. 7 In the meeting, the questions given in accordance with each of the Criteria of AQAR and answer given those questions in the prescribed format were readout to the IQAC member. It was decided that, the AQAR report should be submitted to the NAAC by 15th December 2019 along with some changes suggested by the members of the committee.

Proposed by : Prof. Ashish S. Gujarathi

Seconded by : Dr. Vishnu R. Gunjal

Resolution passed unanimously

Subject no. 8 To examine the proposal submitted by the professor for the benefit of CAS and to approved it for submission to the University for further processing.

Resolution no.8 At the meeting of IQAC, the proposal made by Prof. Shailesh B. Patil for the benefit of CAS was scrutinized, the Professor who have obtain required marks for CAS in API as well as required refresher, orientation and short term course have been completed and the required documents with the proposals was scrutinize and grant permission to submit proposal of CAS at KBCNMU, Jalgaon.

Proposed by : Dr. Maruti N. Gaikwad

Seconded by : Dr. Vinod A. Raipure

Resolution passed unanimously

Subject no. 9 Approval of proposals submitted by professors for refresher and orientation courses, short term courses.

Resolution no. 9 All the members discussed in detail the proposal submitted by the professors for refresher and orientation courses, short term courses. Those applications were scrutinized and it was unanimously decided that professors for refresher and orientation courses, short term courses should be allowed to participate in the academic year 2019-2020 only on the condition that the professors complete their course as well as meet the requirements in that regard.

Proposed by : Dr. Anant V. Deshmukh

Seconded by : Dr. Vinod A. Raipure

Resolution passed unanimously

Subject no. 10 Regarding submission of proposal of ISO to OTABU in the prescribed form.

Resolution no. 10 At the meeting of IQAC committee, all the members proposed to get the certificate for the development and quality enhancement of the college as well as to get the ISO certificate of work done by the college in the last 25 years IQAC members unanimously decided to submit proposal to OTABU along with the required documents, fees in the prescribed format.

Proposed by : Mr. Ashish A. Gujarathi

Seconded by : Mrs. Ashwini P. Gujarati

Resolution passed unanimously

Subject no. 11 Regarding the registration of the name college in the process of NIRF registration.

Resolution no. 11 At the IQAC meeting, all the members discuss on the registration process of NIRF registration. All members read the guideline given by NIRF and decide to register college for NIRF. The relevant registration process starts in the month of September & October 2019. So it was decided that the co-ordinator should fill the required information and submit the proposal to NIRF.

Proposed by : Dr. Vishnu R. Gunjal

Seconded by : Dr. Vinod A. Raipure

Resolution passed unanimously

Subject no. 12 To conduct innovative practices by IQAC during the academic year 2019-20.

Resolution no. 12 At the IQAC meeting, all the members discuss on the innovative practices which is needed for the development of college. In the meeting IQAC member suggests some innovative practices. 1) Online admission forms. 2) Online admission process. 3) Display result on Notice Board 4) Conduct online admission. 5) Structures question bank and question paper in google form format. 6) Online viva voce of UG & PG students. 7) Punish the students who have come late in the college by watering the trees planted in the campus. 8) Online National Webinar for students, faculty & member of community. All above innovative practices were unanimously pass all above subject.

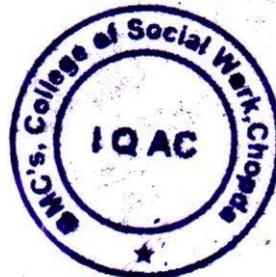
Proposed by : Dr. Anant V. Deshmukh

Seconded by : Dr. Vinod A. Raipure

Resolution passed unanimously

Respected Speaker declared the meeting was finish.


Co-Ordinator,
Internal Quality Assurance Cell
BMC's, College of Social Work
Chopda, Dist. Jalgaon




Principal
Bhagini Mandal Chopda Sanchalit
College of Social Work, Chopda