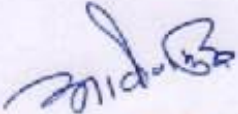


#### **4.4.2 Procedures and policies for maintaining and utilizing physical and support facilities**

1. Construction, maintenance and repairing of academic buildings, library, classrooms, electrical appliances and other physical infrastructure of Bhagini Mandal Chopda's College of social work, Chopda is done by the Private agencies. As per demand application of maintenance. Principal intimates the construction, maintenance and repairing related requirements, as and when required, to the respective agency.

2. The college utilized assigned budget for procurement of different items which including Sports items, books & journals, equipment and contingency. For the year 2018-2019, the total amount received through students fees was Rs. 5,43,455/- only. That can be used to some extent for maintenance of equipment, computers ,maintenance and security of physical infrastructure and other items such as telephone services, office expenses, travelling allowances, CCTV surveillance etc.

3. As per quotation and demand sheet amount of the said maintenance items paid and vouchers/ Bill of said items was forwarded to account section of the college for further process of accounting and auditing.

  
**Dr. Anant V. Deshmukh**  
Co-ordinator IQAC



  
**Dr. Ishwar M. Saundankar**  
Principal